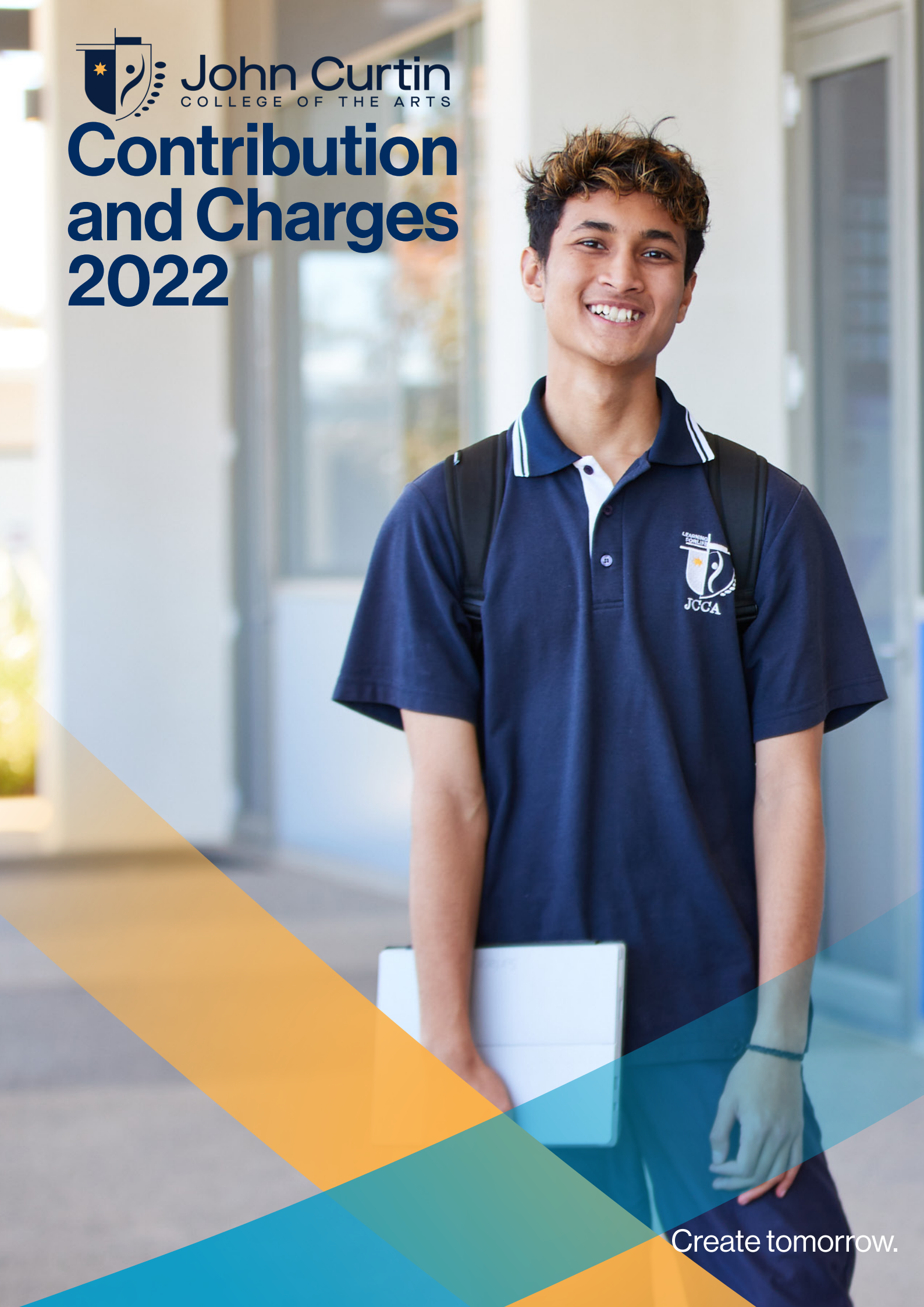
John Curtin
COLLEGE OF THE ARTS

Contribution and Charges 2022



Create tomorrow.

Welcome Kaya

At John Curtin College of the Arts we provide all students with an innovative and challenging education that encourages them to succeed across all curriculum areas.

Our commitment is to build capacity in students' academic pursuits and celebrate their achievements in all facets of their education.

We have successfully delivered quality arts programs for more than 35 years. Our outstanding reputation makes us a school of choice and we are Western Australia's only Selective Arts School.

We were the first school in Australia to offer theatre arts and dance as Gifted and Talented courses and we have offered arts programs for selected students in music, ballet and drama since 1973.

We use the arts as a vehicle to motivate and engage students. All students develop their creative intelligence with like-minded peers who share the same passion, motivation and value of education.

Our exemplary Science, Technology, Engineering and Mathematics (STEM) practices are multidisciplinary, focused on developing thinking skills where students learn to transfer their skills across all learning areas

All students can access unique, high quality learning experiences that add value to their education and contribute to learning for life.

Suzanne Rowley

Manager of Business Operations

Liane Hadlow

Manager of Corporate Services

Ngalak kaadatj ngalang wadjak moort wirin keniny, kawininy, kakarookiny wer warangkiny.
We acknowledge our Wadjak families' spirits celebrating, laughing, dancing and singing.

This acknowledgement has been permitted and translated by Nyoongar Linguist Sharon Gregory.

General information

Our vision is to create a vibrant and successful secondary college with a culture of success and a comprehensive curriculum to enable your child to aspire to excellence.

College First Day for Students

MONDAY 31 JANUARY 2022

The payment of voluntary contributions and compulsory charges can take place prior to the first day for students at our administration building. See below our opening dates and hours.

Secondary Assistance Scheme (SAS) includes the Education Program Allowance (EPA) and Uniform Allowance form can be completed at this time. Please make sure you bring any relevant concession cards with you if you are applying for the EPA.

Payment of Voluntary Contributions and Compulsory Charges Office Opening Hours Prior to Commencement of School Year:

Monday	24 January 2022	8.30am to 3.00pm
Tuesday	25 January 2022	8.30am to 3.00pm
Thursday	27 January 2022	8.30am to 3.00pm
Friday	28 January 2022	8.30am to 3.00pm

Uniform shop

The wearing of college uniform is compulsory for all students. Parents and carers can purchase uniforms from the Uniform Concepts Willetton Super Store or the Shop located at the college and operated by Uniform Concepts. Payment can be made by cash or credit card.

Uniform Concepts Willetton Super Store 30 Kembla Way Willetton

Telephone: 9270 4669

Email: Willetton@uc.nellgray.com.au

All new students are encouraged to make an appointment with the uniform shop for a fitting during Term 4 2021, thus avoiding long queues in January. Appointments can be made by logging onto www.appts-uc.as.me alternatively; you can contact the uniform shop on 9270 4669. Online ordering is also available by visiting their website: www.nellgray.com.au/

Onsite uniform opening times 2021 oritentiation days

The onsite school uniform shop will not be able to accommodate new students on the orientation day of Thursday 2 December 2021, Friday 3 December 2021 and Monday 6 December 2021, due to difficulties with social distancing in such a small space. All appointments can be made by logging onto www.appts-uc.as.me and your choice of a superstore can be selected convenient to you.

2022 college year - onsite uniform shop open times

Tuesday 8.00am – 11.15am

Access for the uniform shop is via East Street.

Personal items

Recommended personal and stationery items are detailed on the relevant Personal Items List for each year group. Items may be purchased from Campion, our preferred supplier or parent/carers have the option of shopping around. If you intend using Campion please follow the instructions on the document/s.

SmartRider Cards

SmartRider cards are ordered for all new students on commencement and arrive by Week 4 of Term 1. The cost of the initial card is $5.00. All cards include a photo for identification purposes. Replacement cards can be issued at the cost of $5.00 per card. Students are requested to pay this via the Qkr! payment method or at the Learning Centre before the replacement card can be ordered. Further information is available in the Student – Parent Handbook and on our website.

Student lockers

A limited amount of lockers will be available for student use in 2022. The lockers will allow students to safely store their BYOD (Bring Your Own Device) in between classes. **Forms are distributed through the Administration Office and payment can be made via the Qkr! Payment App.**

Lockers come in three sizes;

Laptop Locker	32 cm(w)x23cm(h)x43cm(d)
Medium Locker	32cm(w)x40cm(h)x43cm(d)
Large Locker	28cm(w)x83cm(h)x46cm(d)

Secondary Assistance Scheme (SAS)

Education program allowance

Applications close Friday 8 April 2022

The Western Australian Department of Education provides an allowance to assist eligible families with secondary schooling costs. The Education Program Allowance will be paid directly to the college and will be applied to voluntary contributions for Years 7 - 10. For those parents/guardians who elect to pay their clothing allowance to the college these funds will be deducted from the Compulsory Charges first and then Voluntary Contributions. For Year 11 & 12 students in receipt of the allowance, the funds will be applied directly to Compulsory Charges. The allowances below are available to secondary students providing the eligibility criterion is met. Education Program Allowance Applications close Friday 8 April 2022. https://concessions.communities.wa.gov.au/Concessions/Pages/Secondary-Assistance-Scheme.aspx

The allowance consists of two components

- $235.00 Education Program Allowance paid directly to the college and applied to voluntary contributions for Years 7 - 10. For Year 11 & 12 students in receipt of the allowance, the funds will be applied directly to Compulsory Charges.
- $115.00 Clothing allowance paid directly to the parent/carer or to the college if you wish the money to be allocated towards college charges and contributions.

ABSTUDY

Supplement Allowance

The ABSTUDY Supplement Allowance is available to valid Department of Human Services (Centrelink) cardholders; this funding supplements the Department of Human Services (Centrelink) ABSTUDY Fees Allowance payment. Applicants apply through the Department of Human Services (Centrelink) for the ABSTUDY Fees Allowance. A payment of $79.00 is then made to the college directly by Centrelink.

Furthermore, the college or parent/carer must have received the School Fee Allowance of $78.00 or $156.00 from the Department of Human Services (Centrelink) as part of the student's ABSTUDY School Fees Allowance. Payment of the ABSTUDY Supplement Allowance is made directly to the college and will be applied to voluntary contributions for Years 7 - 10, and charges for Years 11 and 12.

Please note that the Secondary Assistance Scheme cannot be claimed as well as this allowance.

Eligibilty criteria

The parent or carer must be the holder of a card that is valid during first term. The only exception to this is when a student holds a health care card in their name and is declared an independent youth by the Department of Human Services (Centrelink) (e.g. living away from home). In this instance, a letter of confirmation from Centrelink needs to accompany the application. Parent or carer must hold one of the following cards:

- Centrelink Family Health Care Card
- Centrelink Pensioner Concession Card
- Veterans' Affairs Pensioner Concession Card (blue card only)

The allowance is paid up to and including the year the student turns 18 years of age. Applications are made by the parent or carer for students enrolled in Years 7 - 12. Application forms are to be completed at the college during term one and close Friday 8 April 2022.

Processing of payment

These forms are now forwarded electronically to Schools Resourcing and Support Directorate for processing which allows the Uniform money to be credited to Parent/Carers' accounts faster. (Allow 5-10 working days). Schools Resourcing and Budgeting Directorate will endeavour to have all clothing payments made to the parent/guardian by 27 May 2022.

Late applications

Late applications will only be accepted in extenuating circumstances and must be accompanied with a written explanation OR the student has recently arrived from interstate or overseas and enrolled after the end of first term.

Payment of Contribution and Charges

We believe that the best way to provide a quality education is through the provision of resources and equipment for our students. These resources and equipment, although supported by our public education system, are also provided through the payment of contributions and charges. We have endeavoured to keep these contributions and charges to a minimum; however, your support in paying those listed here for your child will enable our college to enhance our initial buildings and learning environments. We recommend you start making plans now so that you are in a position to pay your voluntary contributions and compulsory charges prior to the end of Term 1. Funds collected within the year are spent on resources for that year. We appreciate that the payment of these contributions and charges can be a financial burden for some families. Should you be experiencing difficulties with making these payments, please contact our administration office

Payment options

- The college makes provision for the following payment options:
- BPAY using the information on the Contributions & Charges Sheet eg: Student Number (SN)
- Internet Banking to: BSB: 066 040 Account No: 19902167. Please ensure the following information is entered in the details section: Name, Yr, SN - (located on the Contributions & Charges Sheet eg: John Smith Yr8 24458404)
- Qkr! Payments – download Qkr! by Mastercard

  Phone/device App download Qkr! by MasterCard for iPhones/iPads or Android

  Computer go to https://qkr-store.qkrschool.com/store/#/home

  To make payments select John Curtin College of the Arts from 'Nearby Locations' or type John Curtin College of the Arts.
- Credit Card: Visa or MasterCard only. By completing the credit card information at the bottom of the Contributions & Charges Sheet and posting to the college.
- Payment Plan – utilising BPOINT for credit card payments, Direct Debit and Qkr!
- By telephone using credit card facilities on 9433 7270.
- In person during office hours (8:00am – 4:00pm)

Contribution and Charges information

The following information is provided in the hope of making the college charges and contributions structure clear for parents and carers. John Curtin College of the Arts – College Board has directed our efforts towards keeping costs as low and as equitable as possible. The John Curtin College of the Arts - College Board has ratified the contributions and charges structure and has approved the amounts shown in accordance with the Education Act.

Where do contributions and charges go?

Some examples include: ingredients in food production, art materials, timber, metal, consumable tools, external instructors, sporting equipment, etc. For Years 7 to 10 the maximum voluntary contributions a college may charge is currently fixed at $235.00, however additional compulsory charges above that figure can be requested for consumables and additional resources. For Years 11 and 12 there are no maximum charges set by the State Government. Schools endeavour to set their own charges for these years and such charges are compulsory. (The school can also request a 50% confirmation charge for these years).

Voluntary Contribution Years 7 - 10

Revenue collected from your voluntary contributions is used to help cover expenses for students in compulsory learning areas. Examples of these expenses are mathematics, English, science, humanities and social science course materials, physical education equipment, information & communication technology (ICT) equipment, information technology network and electronic and photocopied materials.

Compulsory Charges

Extra cost courses (electives) outside the basic core program incur additional charges above the voluntary contribution of up to $235.00. For example; Gifted and Talented courses, sports, visual art, woodwork, metalwork and food technologies attract compulsory charges for items such as consumable materials and venue hire. The School of Instrumental Music (SIM) program also incurs extra charges. Charges relate to items that students consume over and above what is supplied by the Department of Education. Charges for electives are required to be paid in full by 4 March 2022. Charges for high cost electives (over $55.00) are required to be paid in full by Friday 8 April 2022.

Year 11 and 12 Student Charges

All subject costs for Year 11 and Year 12 students are considered to be charges and therefore payment is compulsory. Charges will depend upon the course chosen. Some specific courses will incur higher costs. These are due to items such as text books, subject specific resources, materials, excursions, certificates and work placement. Students involved in work placement must pay the associated fees prior to commencement of the work placement. All charges are required to be paid in full by Friday 8 April 2022.

Who should pay?

Given that all students benefit from the pool of collected fees, it is fair to expect that all parents or carers should pay the balance of voluntary contributions and charges. All would agree that it is unfair for those parents or carers who meet their financial commitments to be seen to subsidise the education of those students whose parents or carers do not pay their contributions and charges. The college is committed to an even-handed and responsible approach so that all parents or carers should make contributions towards their children's education.

Nurturing the Person

A Compassionate View

The college is only too aware that the payment of college contributions and charges can be a burden for some families. Part payments and deferred payments are available to support parents or carers experiencing difficulties. However, we do need to talk to you about this. Ignoring accounts and reminders is unhelpful to all parties. The college is also keen to assist parents or carers in selecting options that they can afford. To this end subject charges will always be provided to parents or carers prior to selection of subjects.

Collecting Contributions & Charges

The college will take a positive approach to collecting contributions from parents or carers of students. In particular, the college will highlight the benefits to students if all parents or carers meet their contributions. The college will actively seek full payment of charges.

- In 2022 four statements will be posted up until end Term 3 2022
- Compulsory charges unpaid as at the 16 December 2022 will be referred to a debt collection agency in January 2023 unless prior arrangements have been made.
- Outstanding charges are rolled over to the student's record in the following year.
- Parents who do not communicate with the school and have made no effort to pay will be referred to our debt collection agency as permitted in the regulations.
- Year 9, 10, 11 and 12 high cost subjects may require a 50% confirmation charge prior to enrolment.

Where parents with outstanding Compulsory Charges have failed to arrange and commit to a payment plan, students may be limited in their course selection but will be placed in a course that satisfies the requirements of the Western Australian Curriculum.

Year 7 – 12 Extra Cost Optional Components Of Education Programs Anticipated Excursions, Incursions, Camps And Competitions

As required by the Department of Education, we are informing parents and carers of the planned excursions, incursions, camps and competitions that may take place in 2022. If your child is in one of the following categories, your child may be participating in the relevant activity. The costs of each activity will not exceed the amount given. There may be additional excursions that have no cost to the parents or carers. There may also be extra activities undertaken by your child that may not be listed below but may incur extra costs. The additional costs per student will not exceed $300.00

You will be contacted with the details closer to the activity date – Do not pay for these activities until advised.

Respect
Care
Compassion

Voluntary approved requests

ICT Support

This $85.00 cost is used towards the resourcing and updating of ICT materials for all students. It's a valuable resource in assisting your child with their education programs and having access to the most up to date and modern technology. The Department of Education provides limited funding to provide resources for this centre.

Learning Centre Contriution

The Learning Centre contribution of $15.00 is used by the college to purchase a large and expansive range of equipment and books. The Department of Education provides limited funding to provide resources for this centre.

College Buildings and Grounds

The College earnestly seeks your continued support by appealing to parents for a contribution of $25.00 per student. This amount appears on the college contributions sheet. This contribution enables the College to continue to support improvements to the college grounds and classroom for student's use.

College Pastoral Care

A payment of $30.00 is used to support the presence of a non-denominational chaplain who is an integral part of the college's student services program and is not an employee of the Department of Education. This position is solely funded by the community and your donations.

The Legal Position

The State government through the Department of Education provides placement at educational facilities for all students who choose to attend government schools. The Department also pays for the salaries and wages of all teaching and school support staff plus costs such as repairs, maintenance and utilities. The government does not provide for many of the goods and services which students use and it is reasonable for parents and carers to meet these costs.

Other optional costs

School Yearbook

Encore, the college magazine is available for all students at the end of the year for a cost of $25.00.

Year 12 Yearbook

This yearbook is compiled by the Year 12 Student Council, cost will be advised upon completion of the booklet and will be available at the Year 12 Breakfast later in the year.

College Diary/Planner

A college planner is supplied at a cost of $15.00 per year. The planner is a John Curtin college of the Arts specialised planner with relevant information provided.

Frequently Asked Questions

1. What is the due date for contributions and charges?

o All contributions and charges are to be paid in full by Friday 8 April 2022 unless a payment plan has been discussed and put in place with administration.

2. What happens if I do not pay my contributions and charges?

Compulsory charges unpaid as at the 16 December 2022 will be referred to a debt collection agency in January 2023 unless prior arrangements have been made.

o Students with outstanding charges from prior years will not be cleared to be cast in any productions/football fixtures/exhibitions/ tours or extra- curricular activities inclusive of service roles in the college including Peer Support and Student Council until that debt is cleared.

o Parents who refuse to communicate with the school and have made no effort to pay will be referred to our debt collection agency as permitted in the regulations.

o Any awards/certificates will not be presented to the student until full payment of outstanding charges has been made to the college.

3. What if I cannot pay my contributions and charges in full?

o The college is only too aware that the payment of college contributions and charges can be a burden for some families. Part payments and deferred payments are available to support parents or carers experiencing difficulties. However, we do need to talk to you about this. Ignoring accounts and reminders is unhelpful to all parties. The college is also keen to assist parents or carers in selecting options that they can afford. To this end subject charges will always be provided to parents or carers prior to selection of subjects.

o Payment plans can be set up with different options. Form available on the last two pages of this booklet. Alternatively telephone the college and speak to the Manager of Business Operations Suzanne Rowley or the Manager of Corporate Services Liane Hadlow. Queries can be raised via email johncurtinstudentaccounts@jc.wa.edu.au

4. What assistance is available?

o Secondary Assistance Scheme Education Program Allowance Applications close Friday 8 April 2022. Contact college to apply. http://www.concessions.wa.gov.au/Concessions/Pages/Secondary-Assistance-

Scheme.aspx

o Secondary Assistance Scheme MUST be applied for before the end of Term 1.

5. What happens if my child changes subjects throughout the year?

o An adjustment to the college account will be made and an up to date contributions and charges sheet will be forward to the parent if the change involves additional charges. If there is a credit after changes this will be forward back to the parent.

6. What if my child wants to go on an overseas college tour?

o All students applying to attend a college tour must have no behavioural issues and will be approved by the Student Services team.

o Tour charges will be placed on the student's account as a billing item and you will be forwarded a schedule of payment dates as an ongoing payment plan for that tour.

o Reminders are sent every term of unpaid billing items – this does not mean you have to pay the tour amount, only the contributions and charges if outstanding.

7. 'Your survival guide for high school'

o 'Your survival guide for high school'. Supplied to students in Year 7/8/9. Books will be distributed in enrichment class and will be required for all enrichment classes.

o Study Hacks is Optional for Year 10, 11 & 12.

o Study Hacks will be available for purchase at the Administration Office for other Years for $10.00

8. Student timetables

o Student timetables are printed and distributed to students at the beginning of each term. For those requiring copies of these items outside these printing times, the following replacement fee of $1.00 will be applied.

9. Printing of receipts

o Receipts for payment of college accounts, camps, excursions and smart rider cards will not be printed unless specifically requested.

10. How do I book a ticket to see a college performance?

Ticket bookings are done on line using this link: www.jc.wa.edu.au/events

Social, Cultural and Environmental Responsibility

CONNECTING LEARNING INSPIRING NURTURING

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