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|  | **John Curtin College of the Arts College Board**  **Meeting Minutes- 7 June 2023** | | |
| TIME | ITEM:  Meeting location: Principal’s office  Meeting time and date: 4.30pm Wednesday 7 June 2023 | PURPOSE | LED BY |
|  | Welcome and Apologies |  |  |
|  | Opening and Welcome  Travis Vladich (TV), Chantal Bourgault Du Coudray (CB), Nathan Curnow (NC), Michael Smart (MS), Rachael Byne (RB), Sally Harban (SH), Cavelle Monck (CM), Judy Hendrickse  (JH), Ryan Hodgson (RH), Ebony Mcguire (EM), Bianca Bryne (BB) |  | Chairperson |
|  | Apologies Rachael O’Byrne (RO), Melissa Prince (MP) |  | Chairperson |
|  | Disclosure of Interests | | |
|  |  | Nil | Chairperson |
|  | Minutes of Previous Meeting | | |
|  | Previous Meeting Minutes  Approved by: CB and NC | Confirmed: | Chairperson |

No conflicts of interests

**Board chair report**

* Ebony introduced herself to the board. We welcome Ebony to the College board.
* The end of the term is approaching, and reporting is coming up.
* Cavelle completed WOW training as part of the College PLA.

**Principals:**

* The Principal position is still in flux. Perth Modern has been advertised Mitchell Mackay is the substantive principal at John Curtin College of the Arts. There are many scenarios where Mitchelle or Travis may or may not be here.
* The board discussed the current employment environment for the principal. Things will be finalised at the end of the term, and further information will be announced.
* Teaching for impact-
  + JCCA lead school- JH, TV, Camilla Coverley, did an induction for a few days. It comes with funds to support the College. Looking at unpacking teaching strategies, next year will be the focus on outreach.
* Performances are going well, and there are some big performances happening this term. Music students will be playing at Freo Social.
* Deep into examinations – Year 11 and 12 exam period has been staggered.
* Toilet doors have remained on the toilets and vape detectors are working well.
  + Action: communication and let parents know about the positive response.
* Overseas travels- teachers are to provide a ‘wish list’ of tours. May be looking at senior students to go on a trip next year.
* Peta Scorer- who is a teacher and member of the roots and shoots club- they have used a dead tree as a part of the ‘blue tree project’. This tree recently was used for reconciliation week as part of “yarn bombing” and as an art installation.

**Outreach (JH)**

* Mayor of Fremantle, Hannah Fitzharding, reached out to get JCCA student to become council for future planning as student voice representatives for things happening in Fremantle.
* Another Indvidual approached (JH) with a project about ‘truth telling,’ working with local elders and JCCA students to be involed in the documentary, documenting stories.

**Treasurer’s Report (TV)**

* Voluntary charges are lower, budgeted vs actual, the voluntary charges reflect the current finacial environment.
* Facilities hire is lower but that is the normal for the current time of the year.
* Approved and seconded: (MS) and (NC)

**Agenda led by Judy Hendrickse.   
RAP (Reconciliation Action Plan)**

* All coming together, currently in the design process.
* Question to the board if they would look at doing a collective statement.
* Action for the RAP (Reconciliation Action Plan) to be sent to the board once completed.

**Feedback Document**

* John Curtin College of the Arts Senior Leaders meetings have been opened to assistant directors as well as directors of the College.
* The College is still on the journey as Senior Leaders brought up that they want consistency on how feedback looks, a document has been created in draft form.
* It was noted that the document stipulates that feedback is for all, including, teachers, parents, and student, providing a large picture on the student, feedback is used for learning and teaching process.
* Discussion to the board how do they (as parents) experience student feedback, is it easy to engage with?

**Parent teacher**

* This year, the parent teacher meetings were face to face.
* 50/50 between staff that want face to face or online.

**WOW (WAYS OF WORKING) Training**

* Ongoing professional development plan for all staff to experience WOW training.
* Positive response from the first group of teaching staff who were involved in the training.
* The College aims for all staff to receive it the WOW training.

**Other business**

* MS- mentioned he had a positive response from the parent teacher meeting and mentioned that all teachers were very communicative.
* Discussion on exam period being staggered, this year there is a 3-week exam block where the Year 11 exams were staggered, in comparison to 2022, where there was 2-week block.
* Action: add (CB) as an apology for next meeting.

**Adjournment**

The meeting was adjourned at 5:46pm.

**Upcoming meeting dates**

- 2 August

- 6 September

- 11 October (1st Wednesday of the month is a school holiday)

- 1 November

- 6 December