

Local Enrolment Documents

Enrolling your child for 2024

In the Local Community Enrolment Pack folder you will find forms to be completed along with information on [Immunisation requirements](#), a [Student Health Brochure](#) and the [College Code of Agreement](#). This [Parent Occupation Groups](#) page is for reference when completing the enrolment form.

Please follow these steps prior to submitting all required documentation:

Step 1: Click, download and save the document/s locally.

Step 2: Fill and save document/s.

Step 3: Deliver to College admin or email the document/s to Enrolments officers: Helen Dixon: helen.dixon2@education.wa.edu.au OR Michelle Kekez: michelle.kekez@education.wa.edu.au . The subject of the email should be: "2024 submission for [STUDENT NAME]" .

Please complete and submit:

- [Enrolment Form](#)
- [Student Health Care Form](#)
- Subject Selection form
 - [Year 7](#)
 - [Year 8](#)
 - [Year 9](#)
 - [Year 10](#)
 - [Year 11](#)
 - [List A & B -important notes for Year 11s](#)
 - [Tutorial selection sheet for Year 11s](#)
- Music Enrichment application – only complete if applicable
 - [Year 7](#)

- [Year 8](#)
- [Year 9](#)
- [Year 10](#)
- Front of House expression of interest form – only complete if applicable
 - [Year 9](#)
- [Permission for student to have an online services account](#)
- [Acceptable Use of online account](#)
- [Permission to publish student's images and work for school purposes](#)

The below documents will also need to be provided with the above forms for completion of enrolment.

- A copy of your child's birth certificate
- A copy of your child's current (dated within 2 months of application) AIR Immunisation history statement. **Please note** a copy of your child's immunisation book or records from your GP are no longer accepted
 - **To access your statement online head to**
 - gov.au and sign in to access your Medicare online account. If you don't have an account, create one and link it to your Medicare online account.
 - Use the Express Plus Medicare mobile app. This can be downloaded to your mobile <http://www.humanservices.gov.au/expressplus>
- 3 documents as proof of residence (copies) e.g. current land rates or signed lease agreement showing a minimum of 6 months (2024 renewal lease to be provided), driver's license, current utility bills
- A copy of your child's most recent school report and NAPLAN results

Citizenship: If your child is not an Australian Citizen a copy of the Visa Grant Notice is required and the date of arrival in Australia. **Please note** if on a Bridging Visa the substantive Visa applies.

Queries regarding the enrolment process, please do not hesitate to contact either Enrolment Officers:

Helen Dixon: helen.dixon2@education.wa.edu.au OR
 Michelle Kekez: michelle.kekez@education.wa.edu.au